

**Interoffice Memorandum**

To: Susan McDade  
Deputy Director  
Regional Bureau for Latin America and the Caribbean

Date: June 19<sup>th</sup>, 2015

From: Rebeca Arias  
Director  
Regional Hub - RBLAC

Subject: Request for NO-COST extension of DIM authorization for Regional Project “Ibero-American Chair in Corporate Social Responsibility”, Atlas AW#00062251.

I am pleased to request your consideration and approval of an extension of the Direct Implementation (DIM) authorization for the Regional Project “Iberoamerican Chair in Corporate Social Responsibility\ (Cátedra Iberoamericana de Responsabilidad Social Empresarial)” implemented in Panama Regional Hub - Atlas AWARD Number AW#00062251, Project ID #79656 – from June 2015 until December 2015. This extension is requested to finalize project activities.

**Results achieved during 2015 (January-June)**

In the beginning of 2015, as a result of the restructuring process, the Project Coordinator was relocated from New York HQ to the UNDP Regional Hub for Latin America and the Caribbean in Panama. Additionally, the consultant working directly on the project could no longer extend her IC contract. These two coinciding events explain why it was not possible to implement the remaining balance allocated to this project in the first half of 2015.

However, the activities foreseen for 2015 have passed on to be the responsibilities of the recently consolidated Governance, Participation and Inclusion team in the Regional Hub, which are in line with one of the team’s priority areas (Business & Human Rights Agenda) and the LAC Regional Programme’s Output 2.4. “Legal and regulatory frameworks, policies and institutional capacities enabled to combat multiple discriminations (gender and other inequalities) and address emerging issues (such as extractive industries and others)”.

**Objectives for 2015**

The remaining activities will be completed within this year, including the formal closure of the regional project. Planned activities:



Regional Centre LAC

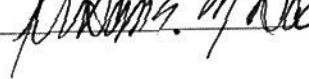
- 1) In the context of the "Policy Dialogue on Extractive Industries, Conflict Prevention and Democratic Dialogue" to take place in Bogotá, Colombia August 12-13, the Regional Hub will organize a workshop on Business & Human Rights on 14<sup>th</sup> August with UNDP technical focal points from 8-10 countries in the region. This first internal workshop on this issue intends to create a network of development practitioners working on the issue of extractive industries and human rights, which will eventually lead to increased South-South Cooperation between COs facing similar problems in their interaction with governments, companies and communities.
- 2) Completion of the final report to Banco Santander and closure of the project.

Taking into consideration the results achieved during 2015, the support from the donor and the role of this initiative within the Regional Programme, I would appreciate your authorization for direct implementation of this regional project until December 2015.

Attached:

1. ATLAS AWP and Cover Page of budget revision
2. Budget Revision Clearance Slip

AWARD 00062251, Project ID 79656. DIM authorization until December 2015

Cleared and Approved by:   
Susan McDade  
Deputy Director  
Regional Bureau for Latin America and the Caribbean

Date: 24 junio 2015

10/6/2015



# UN Development Programme

## RBLAC/HQ/CO Support

Project: 00062251  
Project Title: Cátedra Iberoamericana en RSE  
Start Year: 2011  
End Year: 2015

Implementing Partner: UNDP

Responsible Parties: UNDP

Revision Type: General Revision 4

Budget (US\$) as of Last Revision on 10-June-2015		
Donor	Fund	Amount
Banco Sant	30000 Programme Cost Sharing	30,000.00
<b>Total Budget (2015 and Beyond)</b>		30,000.00
<b>Total Utilization (2014 and Prior)</b>		297,784.96
<b>Project Total</b>		327,784.96
<b>Unprogrammed/Unfunded</b>		0.00

### Project Description:

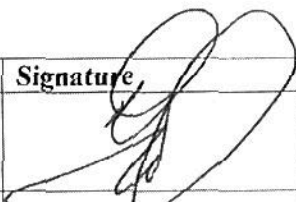
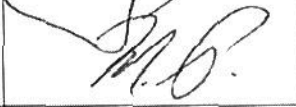
DIM extension for implementing the balanced amount of USD 15,833.68 until December 31st, 2015. This funds will further assist with the activities detailed in the prodoc.

Agreed by: Susan McDade, Deputy Regional Director

Agreed by: Rebeca Arias, Regional Hub Director



**CLEARANCE SLIP**  
**Budget Revisions and all documents that require financial review**

1.	<p><b>Project Number (if applicable): 00062251</b></p> <p><b>Project Title: Catedra Iberoamericana en Enseñanza de la Responsabilidad Social Empresarial</b></p> <p><b>Type of Budget Revision (initial, general, substantive, semi-final, final, etc): General Revision/ Fund extension until December 31<sup>st</sup>, 2015</b></p> <p><b>Date (on original budget revision or document): June 10<sup>th</sup>, 2015</b></p>			
2.	<p><b>Subject:</b>  <b>Fund Extension</b></p>			
3.	<p><b>Brief Description/Purpose of the budget revision(no more than two paragraphs):</b></p> <p><b>To request an extension in funds which will assist in the activities detailed in the prodoc until December 31<sup>st</sup>.2015</b></p>			
4.	<p><b>Issues for director's attention (if necessary only)</b></p>			
5.	<b>Clearance</b>	<b>Name</b>	<b>Signature</b>	<b>Date of Request</b>
	Programme Manager	Gerardo Noto		June 10 <sup>th</sup> , 2015
	Programme Associate (in charge of budget revision preparation and financial review)	Marisol Palma		June 10 <sup>th</sup> , 2015
	Finance Associate or Finance Advisor (if required)	N/A	N/A	

PLEASE NOTE THAT THE TEXT CAN BE WRITTEN IN ENGLISH OR SPANISH





**Annual Work Plan**

RBLAC/HQ/ICO Support

Project: 00062251

Project Title: Cátedra Iberoamericana en RSE

Year: 2015

Report Date: 10/6/2015

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00079656 Cátedra Iberoamericana RSE	Cátedra Iberoamericana en	1/9/2011	12/2015	UNDP	30000	Banco Sant	71600	Travel	5,000.00
				UNDP	30000	Banco Sant	74500	Miscellaneous Expenses	4,000.00
				UNDP	30000	Banco Sant	74500	Miscellaneous Expenses	2,000.00
				UNDP	30000	Banco Sant	74200	Audio Visual&Print Prod Costs	7,000.00
				UNDP	30000	Banco Sant	71200	International Consultants	12,000.00
<b>TOTAL</b>									<b>30,000.00</b>
<b>GRAND TOTAL</b>									<b>30,000.00</b>

